



# EMPLOYMENT APPLICATION

Equal Opportunity Employer

## APPLICANT INFORMATION

Last Name:		First Name:		M.I.:	Date:
Street Address:				Apt #/Unit:	
City:		State:		Zip:	
Phone:		Other Phone:			
Email Address:					
Position Applied For:				Date Available:	
What is your desired Salary? \$ _____ Per _____					
Type of employment desired? (please check) <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary					
Are you legally authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			Have you ever worked for JMAC Resources or its affiliate companies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you have a valid United States issued driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which State?					
In the last three years, has your license been: <input type="checkbox"/> suspended <input type="checkbox"/> revoked, Please explain:					
List any moving violations you have had in the past three years, please explain:					
Have you ever entered into a no contest plea, plead guilty or been convicted of a <i>misdemeanor</i> in the last 10 years? ** <input type="checkbox"/> Yes* <input type="checkbox"/> No If yes, explain:					
Have you ever entered into a no contest plea, plead guilty or been convicted of a <i>felony</i> in the last 10 years? ** <input type="checkbox"/> Yes* <input type="checkbox"/> No If yes, explain:					

*\*Please note that disclosure of misdemeanors or felonies will not automatically disqualify you from potential employment; however omissions, inaccuracies or false statements could result in a "no hire" situation. \*\*Certain violations beyond 10 years will also be the subject of Employer review.*

## EDUCATION

High School:		Location:			
From:	To:	Years Completed:		Degree:	
College:		Location:			
From:	To:	Years Completed:		Degree:	
Other:		Location:			
From:	To:	Years Completed:		Degree:	

## MILITARY SERVICE

Branch:		From:		To:
Rank at Discharge:			Type of Discharge:	
If other than honorable, please explain:				

## PREVIOUS EMPLOYMENT

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities:			
From:	To:	Reason for leaving:	
May we contact for reference? (check one) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities:			
From:	To:	Reason for leaving:	
May we contact for reference? (check one) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities:			
From:	To:	Reason for leaving:	
May we contact for reference? (check one) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities:			
From:	To:	Reason for leaving:	
May we contact for reference? (check one) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			

How did you find out about us?		<input type="checkbox"/> The Shopper	<input type="checkbox"/> Radio	<input type="checkbox"/> Job Service	<input type="checkbox"/> Billboard	<input type="checkbox"/> Google
<input type="checkbox"/> Social Media	<input type="checkbox"/> Word of Mouth	<input type="checkbox"/> Other Publication:	<input type="checkbox"/> Other:			

## SKILLS AND QUALIFICATIONS

Equipment Experience	Years Experience	Equipment Experience	Years Experience
<input type="checkbox"/> Scraper		<input type="checkbox"/> Blade	
<input type="checkbox"/> Finish Scraper		<input type="checkbox"/> Finish Blade	
<input type="checkbox"/> Dozer		<input type="checkbox"/> Off Road Truck	
<input type="checkbox"/> Finish Dozer		<input type="checkbox"/> Excavator	
<input type="checkbox"/> Backhoe		<input type="checkbox"/> Skid Steer	
<input type="checkbox"/> Crusher/Front End Loader		<input type="checkbox"/> Water Transfer	
<input type="checkbox"/> HDD/Boring		<input type="checkbox"/> CDL Class _____	

Please list and briefly describe any special training, skills, licenses and/or certificates you have received:

**Computer skills:** (please check those you are proficient at/or have a working knowledge:  
 Word Processing     Spreadsheet Creation     Presentation Software     Email     Internet

Other: \_\_\_\_\_

## REFERENCES

Name:	Relationship:
Company:	Phone:
Address:	

Name:	Relationship:
Company:	Phone:
Address:	

Name:	Relationship:
Company:	Phone:
Address:	

I certify the information in this application is true, correct and complete. I understand that, if employed, false statements reported on this application may be considered sufficient cause for dismissal.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

**Please return completed applications to:**

Recruiter  
**JMAC Resources**  
 121 48<sup>th</sup> Ave SW  
 Williston, North Dakota 58801

or

Fax to: Human Resources  
 701-577-0048

Email: [employment@jmacresources.com](mailto:employment@jmacresources.com)